

# WV Association of Geospatial Professionals

## MINUTES

DATE: 18 NOV 2015

TIME: 9:00 AM

PLACE: Columbia Gas Auditorium

<b>MEETING CALLED BY</b>	Adam Cottrell, President, called the meeting to order at 9:13 a.m.
<b>TYPE OF MEETING</b>	<b>Special Membership Meeting</b>
<b>PRESIDING OFFICER</b>	Adam Cottrell, President
<b>SECRETARY</b>	Michael Duminiak
<b>ATTENDEES</b>	A quorum of members was present
<b>APPROVAL OF MINUTES</b>	N/A
<b>REPORTS</b>	<p>President: General remarks were given highlighting the actions taken since the Annual Meeting, particularly the proposed Bylaws amendments, proposed replacement GISP Reimbursement Policy, the website upgrades and the dates for the next Annual Meeting/Conference.</p> <p>VP, Treasurer, Secretary: No Reports at this time.</p> <p>Communications: The first newsletter is out now and there is a naming contest for an official name for the newsletter ongoing. The website will be upgraded in the next couple of months to modernize it and add some functionality.</p> <p>Conference: The next Conference will be held on May 4-6 2016 at WVU in Morgantown.</p> <p>Audit: Nothing to report but all is well.</p> <p>Outreach: Work is ongoing on a survey of training needs and interest.</p> <p>Technical: No Report</p> <p>Elections: The committee is seeking more members and a call for nominations for board members will go out in February.</p> <p>Bylaws: A summary of the reason for the proposed amendments and the process to develop them was given.</p> <p>GISP Reimbursement Policy: A summary of the reason for the proposed policy revision and the process taken to develop it was given.</p>
<b>UNFINISHED BUSINESS</b>	<p>3DEP No application was submitted this year because there were no state funds available to support it. DEP put out RFPs for LIDAR (north &amp; south) using federal Office of Surface Mining funds but the state will need to contribute 25% of the cost so there will be another call for collaboration in January to help identify potential sources for that necessary funding match.</p> <p>Meeting went into recess at 9:30am, during which a workshop by Hexagon was presented.</p> <p>Meeting was called back to order at 11:15am for the further dispatch of business.</p>
<b>NEW BUSINESS</b>	<p>Bylaws: On recommendation of the board of directors, and after having been submitted by Michael Duminiak and Jessica Gormont in compliance with the association bylaws, the following bylaw amendments, having received a vote of two thirds in the affirmative, were adopted:</p> <ol style="list-style-type: none"> <li>1. Amend ARTICLE IV (DUES) SECTION 4.1 (Dues for Regular Members) by striking out “, subject to an annual Consumer Price Index adjustment as provided in section 4.2”</li> <li>2. Amend ARTICLE IV (DUES) by striking out section 4.2 in its entirety and renumbering the sections that remain.</li> <li>3. Amend ARTICLE V (OFFICERS AND DIRECTORS) SECTION 5.3 (Nominations and Election of Directors) Subsection C (BOARD-ELECT), by substituting a new subsection for the current subsection to read as follows: “The board-elect shall meet after its election and on the same day as the annual association business meeting at a fixed time announced in the notice of the annual meeting, for the sole and exclusive purposes of (1) electing the president, vice president, secretary, and treasurer for the upcoming term, and (2) establishing a schedule for regular board meetings during its term.”</li> </ol>

	<ol style="list-style-type: none"> <li>4. Amend ARTICLE VII (BOARD OF DIRECTORS) SECTION 7.3 (Board Meetings) by striking out “quarterly on the second Wednesday of the second month of each calendar quarter or on such other date and at such place as may be ordered by the board” and inserting “on a schedule the board-elect shall adopt in its organizational meeting, which schedule the board may amend at any time.”</li> <li>5. Amend ARTICLE VI (MEETINGS) Section 6.1 (Annual Meetings) by striking out “Notice of the annual meeting shall be mailed to each member at least 45 days but no more than 60 days before the meeting” and inserting “Written notice of the annual meeting shall sent to each regular member at least 45 days before the meeting.”</li> <li>6. Amend ARTICLE VI (MEETINGS) Section 6.2 (Special Meetings) by striking out “given to regular members to each member at least 30 days but no more than 45 days before the meeting” and inserting “sent to each regular member at least 30 days before the meeting.”</li> <li>7. Amend ARTICLE VI (MEETINGS) by inserting a new Section titled “Member preferences for notice delivery” immediately after Section 6.2 (Special Meetings) to be headed by striking out “given to regular members to each member at least 45 days but no more than 60 days before the meeting” and inserting “sent to the member at the member’s last recorded address of each member at least 45 days before the meeting.” and re-numbering the remaining sections in Article VI.</li> <li>8. Amend ARTICLE VIII (COMMITTEES) Section 8.1 (Standing committees) by substituting for the current section the following: “Standing committees appointed by the board shall be: Conference, Communications and Outreach, Elections, Technical Issues, Training, and others as may be authorized by the board or the membership.”</li> <li>9. Amend ARTICLE VIII (COMMITTEES) Section 8.1(A)(1) (Standing Committees-Duties-Conference Committee) by inserting after “annual conference” the words “and other membership meetings.”</li> <li>10. Amend ARTICLE VIII (COMMITTEES) Section 8.1(A)(2) (Standing Committees-Duties-Communications Committee) by substituting the following: “Communications and Outreach Committee: To report and recommend on matters and methods of communication with the membership and the public, for promoting an awareness of geospatial technologies, for facilitating networking among members, and to execute the orders of the board or membership in connection therewith.”</li> <li>11. Amend ARTICLE VIII (COMMITTEES) Section 8.1(A)(5) (Standing Committees-Duties-Outreach Committee) by substituting the following: “Training Committee: To report and recommend on methods for identifying training needs, methods of training, and training resources, and to execute the orders of the board or membership in connection therewith.”</li> <li>12. Amend ARTICLE IV (PARLIAMENTARY AUTHORITY) by substituting the following: “The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern this association in all cases to which they are applicable and in which they are not inconsistent with these bylaws, any special rules of order the membership may adopt, and any statutes applicable to this organization that do not authorize the provisions of these bylaws to take precedence.</li> </ol> <p>GISP Reimbursement Policy: On motion of Duminiak and Gormont, the existing GISP reimbursement policy was repealed by unanimous consent.</p> <p>On motion of Duminiak and Simental, the proposed GISP reimbursement policy previously sent out to the membership was unanimously adopted.</p>				
NEXT MEETING	04 May 2016				
ADJOURNMENT	11:18 am. (moved by Duminiak, seconded by Starcher)				
<b>ACTION ITEMS SUMMARY</b>					
<b>Motion:</b> To adopt each bylaws amendment (done individually) (moved by Duminiak, seconded by Gormont)	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">PERSON(S) RESPONSIBLE</th> <th style="width: 40%;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td>Duminiak</td> <td>ASAP</td> </tr> </tbody> </table>	PERSON(S) RESPONSIBLE	DEADLINE	Duminiak	ASAP
PERSON(S) RESPONSIBLE	DEADLINE				
Duminiak	ASAP				
<b>Motion:</b> To repeal the existing GISP reimbursement policy. (moved by Duminiak, seconded by Gormont)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 60%;">N/A</td> <td style="width: 40%;">N/A</td> </tr> </tbody> </table>	N/A	N/A		
N/A	N/A				
<b>Motion:</b> To adopt the proposed GISP reimbursement policy. (moved by Duminiak, seconded by Simental)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 60%;">Duminiak</td> <td style="width: 40%;">ASAP</td> </tr> </tbody> </table>	Duminiak	ASAP		
Duminiak	ASAP				