

WV Association of Geospatial Professionals

Meeting Minutes

Meeting Date – September 13, 2006

Call to Order: The first organizational meeting of the WV Association of Geospatial Professionals was held at the WV Department of Environmental Protection, Charleston, WV, on September 13, 2006. The mass meeting was called to order at 10:00 a.m. by Sean Litteral, Chair of the WV GIS Coordinating Committee. The secretary of the same committee, Chandra Inglis-Smith, was present.

Attendance: Over 50 prospective members of the association attended the meeting. See attendance roster below.

Committee Reports: In November 2005, representatives from the statewide GIS community appointed an ad-hoc GIS Coordinating Committee to develop a business plan for a new geospatial coordination program. Sean Litteral presented the completed business plan to the attendees, recommending that a resolution be adopted to form the WV Association of Geospatial Professionals. Prospective members agreed to use the parliamentary authority *Robert's Rules of Order Newly Revised* to set up the new association.

Approval of Resolution to Form the Association: After amendment and debate, a resolution by Kurt Donaldson was adopted, "*Resolved that a Professional Association to collectively coordinate geospatial information in the State of West Virginia now be formed.*" No voters opposed the adoption of the resolution.

Election of Temporary Officers:

Nominations for the temporary officers were taken by committee and further nominations from the floor. Since there was only one nominee for each office, a voice vote was conducted to elect the temporary officers.

President Pro Tem: Sean Litteral, WV Department of Transportation
Secretary Pro Tem: Chandra Inglis-Smith, Rahall Transportation Institute

The temporary officers will serve until the election of permanent officers.

Appointment of Bylaws Committee:

Prospective members were invited to join the bylaws committee. After the meeting adjourned, members of the bylaws committee met and appointed Kurt Donaldson, WV GIS Technical Center, to be chair of the bylaws committee.

Parliamentary procedure will be utilized to draft and adopt the bylaws for the new association. In assembling the committee, *Robert's Rules of Order Newly Revised* (RONR, p. 549) states that the bylaws committee "should generally be large, and should include the most judicious persons available, those who have a special interest in the rules of the society, and those who would otherwise

be likely to consume much time discussing the bylaws when they come before the assembly for adoption.”

Next Meeting:

The primary focus of the second organizational meeting will be to adopt the bylaws of the WV Association of Geospatial Professionals. At the second organizational meeting prospective members will have the opportunity to amend the proposed bylaws before they are adopted and take effect.

The second organizational meeting will be convened once the bylaws committee has drafted the bylaws and the prospective members have been allowed thirty (30) days to review and provide feedback on the proposed bylaws. A motion carried that the bylaws committee complete the draft of the bylaws by December 15, 2006. A tentative date of January 2007 was set for the second organizational meeting.

Adjournment: The meeting adjourned at 12:00 p.m.



Chandra Inglis-Smith
Secretary Pro Tem
WV Association of Geospatial Professionals

15 March 2007

Date of Approval

WV Association of Geospatial Professionals

Attendance of First Organizational Meeting

September 13, 2006

Name	Organization	Title
1 Adkins, John (JD)	Cabell County Assessors Office	GIS Coordinator
2 Beckett, Matt	Rahall Transportation Institute	Graduate Assistant
3 Behling, Mary	WV Geological and Economic Survey	Head, Geological Data Section
4 Bentley, Joe	Columbia Gas Transportation Corporation	GIS Analyst III
5 Binns, Rich	WV Geological and Economic Survey	GIS Database Administrator
6 Casto, Carrie	WV Department of Transportation	GIS Assistant
7 Clay, Heather S.	West Virginia Courtesy Patrol	ITS Coordinator
8 Daugherty, Chris	WV Department of Environmental Protection	Data Manager
9 Denovchik, Stacey	Marshall University	Graduate Assistant
10 Donaldson, Kurt	West Virginia University	GIS Project Manager
11 Eldridge, Diane	U.S. Geological Survey	ER NSDI Partnership Office
12 Elkhansa, Hussein	WV Department of Transportation	Chairman, GIS Committee
13 Evans, Larry	WV Department of Environmental Protection	Manager, Technical Applications & GIS Unit
14 Feng, Jonathan	WV Department of Health and Human Resources	GIS Technical Administrator
15 Gilbert, Jerry	Engineering Perfection, PLLC	Manager
16 Gooding, Sarah	WV Geological and Economic Survey	Geologist
17 Gotierrez, Juan I.	Rahall Transportation Institute	Graduate Assistant
18 Griffith, Andrea	Semaphore Hill Associates, LLC	
19 Harris, Brooks F.	Energy Corporation of America	Database Administrator
20 Holmes, Mark	L. Robert Kimball & Associates	GIS Technical Leader
21 Inglis-Smith, Chandra	Rahall Transportation Institute	Research Associate
22 Kaza, Avinash	West Virginia Network (WVNET)	Senior Database Administrator
23 Kessler, David	WV Office of Miners Health Safety and Training	
24 Koontz, Tami	WV State Historic Preservation Office	GIS Specialist

Name	Organization	Title
25 Lamb, Mike	WV Department of Environmental Protection	GIS Technician
26 Lammie, Sam	U.S. Forest Service	GIS Coordinator
27 Laneve, Vince	Hancock County Assessors Office	Mapper
28 Litteral, Sean	WV Department of Transportation	GIS Manager 1
29 Mazgaj, Joe	WV Dept. of Military Affairs and Public Safety	GIS Analyst
30 McColloch, Scott	WV Geological and Economic Survey	Senior Geologist
31 Miller, Tara	WV Geological and Economic Survey	Data Analyst
32 Mitchell, James	WV Department of Health and Human Resources	GIS Analyst
33 Neidig, Craig	WV Office of State GIS Coordinator	WV GIS Coordinator
34 Orr, Michael	Rahall Transportation Institute	Graduate Assistant
35 Pizzino, Mike	Harrison County Assessors Office	Mapper
36 Ransom, Tim	Rahall Transportation Institute	Graduate Assistant
37 Rohrer, Debra	NiSource Gas Storage and Transmission	Team Leader Engineering Services
38 Savage, April	Farm Service Agency, USDA	GIS Specialist
39 Shaik, Mohiuddin	Michael Baker Jr., Inc.	GIS Specialist
40 Simental, Maria E.	Engineering Perfection	GIS Specialist
41 Simental, Tony	WV Department of Tax and Revenue	GIS Programmer Analyst
42 Stalnaker, Kathy	Marshall County Assessors Office	Mapper
43 Starcher, Jennings	WV Department of Health and Human Resources	GIS Programmer Analyst
44 Stephens, Jeffrey	WV Society of Professional Surveyors	President
45 Talbot, Erin	Engineering Perfection, PLLC	Graphic Arts and Business Development
46 Thaxton, Rex	Mountain CAD Corp.	
47 Vaughan, Jo	WV Legislature	Redistricting and Demographic Analyst
48 Wolfe, Jamie	Marshall University	Project Engineer
49 Workman, Jerry	Mountain CAD Corp.	
50 Yalniz, Brandie	WV Department of Transportation	GIS Technician
51 Yoo, Sang	Marshall University	Research Associate
52 Hudson, Jim	WV Department of Transportation	Community Development Specialist
53 Shaffer, Robert	Wood County Assessors Office	Mapper
54 Valentine, Steve	Wood County Assessors Office	Mapper