

# WV Association of Geospatial Professionals

<b>MINUTES</b>	DATE: 14 May 2019	TIME: 1:30 PM	PLACE: Adventures on the Gorge
<b>MEETING CALLED BY</b>	Colleen Lemasters 11:05 AM		
<b>TYPE OF MEETING</b>	<b>Annual Meeting</b>		
<b>PRESIDING OFFICER</b>	Colleen Lemasters, President		
<b>SECRETARY</b>	Chelsea White		
<b>ATTENDEES</b>	WVAGP Membership		
<b>APPROVAL OF MINUTES</b>	2018 Annual Conference Minutes; Tony Simental makes the motion to approve the minutes; Jessica Perkins seconded the motion; Motion approved by membership		
<b>REPORTS</b>	<p><b>President's Report: (Colleen Lemasters)</b></p> <p>The Board of Directors have tackled a number of projects this year, many of which can be considered "behind the scenes" in an effort to help the ever-increasing membership. The Board as a whole have worked very diligently on various projects throughout the year. Some highlights from the past year include:</p> <ul style="list-style-type: none"> <li>• Election Committee researched and developed a revision to voting policies of the by-laws</li> <li>• Training Committee continued to offer training classes in two locations within the state</li> <li>• Potential development of new training courses</li> <li>• Researched, Recommended, and Obtained new survey application since SurveyMonkey has decided to charge for "large" surveys</li> <li>• Created ESRI Non-Profit Account</li> <li>• Conference Committee has been working closely with JulNet to organize the Annual Meeting at a completely new venue</li> <li>• Communication &amp; Outreach Committee took on the task of organizing and planning a Legislative GIS Day on January 16th at the Capitol Building in Charleston, WV</li> <li>• The Board has also been more active in becoming involved with various organizations throughout the state. One of which is being represented at the WV Society of Professional Surveyors Convention which was held in Flatwoods, WV in February.</li> </ul> <p><b>Vice President's Report: (Jessica Perkins)</b></p> <p>We had a productive year with WVAGP and I want to thank all of you for your continued support and work towards improving our association as well as the geospatial community, data, and products within West Virginia.</p> <p>The WV GIS Conference in Charleston in June 2018 was a great success. I was happy to see many of you take advantage and stay for the last day, Watershed Resources Registry (WRR) Workshop. We had instructors travel from Philadelphia, Pennsylvania and the Annapolis, Maryland area to help instruct the workshop. They were impressed at the level of interest and enthusiasm for GIS and the WRR web-based mapping tool.</p> <p>We repeated GIS Day at the WV Legislature on January 16th. There seemed to be less attendance with the ongoing construction in the rotunda and dome area, but we spoke to several legislators and networked with each other. We should not underestimate our presence at the Capitol as a reminder of the importance of geospatial data and analytics to our state and communities.</p> <p>The WVAGP Board has met monthly throughout the year and tackled various topics, including election by-law changes, ArcGIS Online Organization for WVAGP (surveys in this format to come), updating our website, new trainings, updating our PayPal and obtaining a credit card reader, planning for meetings and future conferences, among other day-to-day tasks.</p> <p>Thank you for the opportunity to serve on the board and as vice-president. It is an honor to work in this field and alongside all of you.</p>		

**Treasurer's Report: (Jennings Starcher)**

Starting Balance (2018-19): \$83,846.19  
Ending (Net) Balance (2018-19): \$93,655.60  
WVAGP filed federal tax documents and it has been sent to the IRS for review.

**Motion to approve treasurer's report: Aaron Cox; seconded; Frank Lafone**

\*Jennings Abstained

**Secretary's Report: (Chelsea White)**

We have continued Membership growth, GISPs in 18 counties. Thanks to everyone for assisting me in getting settled in with my roles and responsibilities. It was a pleasure getting to work with everyone in getting this annual meeting together!

**Audit Committee: (Tony Simental)**

Bank account is good, everything is correct, perfect, and honest. Annual Assessment: No irregularities

**Communications & Outreach Committee: (John Bocan)**

With some members of the board (especially Steve Harouff) we analyzed our WVAGP website and listed out of date items and newer information for change.  
A formal list of immediate changes was compiled and sent to the web host.  
Further updates are still needed (eg photos, new board members).

**Conference Committee: (Jennings Starcher (Co-Chair) & Tony Simental (Co-Chair))**

A big thank you to the committee members (Colleen, Chelsea, Jessica Perkins, and Julnet) for attending all the conference calls, assisting in planning, and implementation of this annual meeting. We are welcoming suggestions for next year's conference.

**Election Committee: (Barbara MacLennan)**

Members of the committee include Barbara L. MacLennan (Chair), Jennings Starcher, Jessica Brewer, Nate Davis, Ben Everette and Maneesh Sharma. help from Jennings Starcher Collin Fridley, and others to count ballots for the election. Thank you to committee members. Newly elected members:

Marvin Davis  
Barbara MacLennan  
Kevin Kuhn  
Frank Lafone  
Chelsea White

Alternate: Steve Harouff

**Technical Issues Committee: (Steve Harouff)**

As Technical Issues Committee Chair I participated in all but one monthly Board meeting, providing support as needed, helping with annual meeting planning, and voting on WVAGP Board decisions. There were no pressing technical issues for 2018.

**Training Committee: (Marvin Davis)**

The Training Committee has done a superb job this past year in addressing issues that have arisen, but also getting new course offerings scheduled and utilizing a new remote location for GIS Foundations in Beckley at WVU Tech. We are also very energetic about developing web courses or MOOCs to help accommodate professionals at all corners of West Virginia. The Committee has done a wonderful job this year, and I have felt it a privilege to serve as its Chair. None of this would be possible without the WV GIS Technical Center and I want to commend them on all that they do to help train our geospatial professionals.

Thank you to all committee members: Jacob Darrah, Kevin Kuhn, Jessica Brewer, Pam Hoskins, Jessica Gormont, Frank LaFone, Brandy Bachman, and Aaron Maxwell.

	<p>The training committee has been working diligently on five training sessions scheduled for the summer 2019 season, along with completed or scheduled trainings that took place through 2018.</p> <p>Upcoming training: GIS Foundations I, II, III (June), ArcGIS Pro (July), ArcGIS Online (July), Geoprocessing with Python (August), Geostatistical Analysis (August). In development training sessions: ArcGIS Mobile Apps (AGO) and Story Maps.</p>
<b>UNFINISHED BUSINESS</b>	None
<b>NEW BUSINESS</b>	<p>Proposed electronic election By-Law</p> <p><b>Motion to accept Kevin Kuhn; seconded Tony</b></p> <p><b><i>Motion Passes</i></b></p>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Marvin Davis: WV Municipal league will have a conference. Bring it up for discussion.</li> <li>• Jessica Gormont: Will be hosting the Eastern Panhandle GIS Users Group Meeting; still looking for speakers, sponsors, and attendees. Will be sending out e-mails soon. Opendata Portal is officially open.</li> <li>• Aaron Cox: DHESM meeting in Frederick County, MD Friday, May 17<sup>th</sup> 8:30-noon.</li> <li>• Suggestions for conference locations.</li> <li>• Pamela Hoskins: Jack Hayes passed away suddenly; a new lady will be taking over his position.</li> <li>• Marvin Davis: City of Oak Hill will officially take over Needleseye, a ribbon cutting ceremony will take place on May 21<sup>st</sup></li> <li>• Jennings Starcher reminds all new and current board members to meet after the meeting.</li> </ul>
<b>NEXT MEETING</b>	To Be Determined (May/June 2020)
<b>ADJOURNMENT</b>	2:55 pm. (moved by Tony Simental, seconded by Kevin Kuhn)
<b>ACTION ITEMS SUMMARY</b>	
	<b>PERSON(S) RESPONSIBLE</b>
	<b>DUE</b>